

# Matthew C. Matheny – Mediator FEE SCHEDULE

- FULL DAY CASE – \$ 1100.00 per party – full day
- HALF DAY CASE – \$ 500.00 per party – half day

A full day is an eight (8) hour mediation session. All hours after 8 hours are billed at \$250.00 per hour and divided equally by the parties.

## **SCHEDULING**

Contact- Becca Oberg- 409.835.6000(t); 409.813.8652(f); roberg@pulf.com

## **CANCELLATION FEE**

After a mediation or arbitration is scheduled and notices of the mediation are sent, no cancellation fee shall be charged if the mediation is cancelled FOURTEEN (14) days from the date scheduled for mediation. Such cancellation must be in writing. If the mediation is cancelled within 14 days of the date set for mediation or 30 days of the first date set for arbitration, a cancellation fee of 50% of the daily rate per party shall be charged to each party. The mediator may excuse the cancellation fee if the cancellation is due to medical reasons, court intervention, or an event beyond the parties' control.

## **REVIEWING PRE-MEDIATION SUBMISSIONS**

The daily rate charged each party includes up to two (2) hours per party for reviewing pre-mediation submissions. All reading time beyond 2 hours shall be charged to that party at \$250.00 per hour and shall be billed with the expense invoice after the mediation.

## **FOLLOW-UP AFTER THE MEDIATION SESSION**

The daily rate includes up to 1.5 hours of post-session follow-up with no additional charge. All post-session follow-up beyond 1.5 hours shall be charged at \$250.00 per hour and divided equally by the parties.

## **FACILITY FEES AND LUNCHESES**

No additional fees are charged for mediations held at the Provost Umphrey Law Firm.

The mediator shall provide a lunch at no additional cost for all full day mediations held at Provost Umphrey Law Firm. The parties shall be responsible for all facility costs for mediations not held at Provost Umphrey Law Firm and shall be responsible for all costs associated with lunch, food and beverages for mediations not held at Provost Umphrey Law Firm.

### **HOLDING DATES**

A party may request to hold a mediation date. Such requested holds shall be honored for forty-eight (48) hours from the time of the request. Should such date not be confirmed within 48 hours, the requested date may be given to other parties requesting the date.